

# Treyson Smith

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## EXPERIENCE

### **Mallard Creek Golf and RV Resort, Lebanon** *Front Desk Assistant*

April 2022 – Present

- Received incoming calls and coordinated with staff to fulfill customer requests.
- Enhanced guest satisfaction by answering inquiries about business operations and policies, resolving concerns, and developing creative solutions to guest concerns.
- Provided administrative support to coworkers, taking on additional tasks during high-volume periods.

### **Reser's Fine Foods, Albany** *Loading and Delivering Technician*

November 2021 – July 2022

- Material loading, unloading and daily product management
- Tracked shipping and delivery of products
- Operated heavy machinery

### **Skyline Automotive Repair, Sweet Home** *Mechanic*

May 2021 - September 2021

- Performed trouble-shooting and diagnostic procedures to locate source of malfunctions.
- Completed simple and advanced repairs according to specifications for brake, exhaust, and electrical systems.
- Completed full motor swaps, and transmission replacements.

### **CV Cutting, Lebanon** *Work Hand*

June 2020 - February 2021

- Yard maintenance (mowing, weeding, and tree trimming)
- Washed and detailed company vehicles

## VOLUNTEER WORK

- Wildfire Relief and Shelter Red Cross Volunteer
- Sweet Home High School Giving Tree
- Sweet Home Wrestling Coach and Mat Club Referee
- Sweet Home Thanksgiving Baskets Buying and Delivering

## EDUCATION

### **Oregon State University, Corvallis** *Electrical and Computer Engineering*

September 2020 - Present

- (Fall 2021 – Present) – Dean's List
- (Fall 2021 – Present) – Honor Roll
- Awarded Finley Academic Scholarship
- Completed CS 162, 261 Courses
- Completed Electrical Fundamentals 201, 202 Courses
- 3.87 GPA
- Golf Club Member, 2021 - Present

### **Sweet Home High School, Sweet Home** *Honors Diploma*

September 2017 - June 2021

- Graduated Valedictorian, 4.00 GPA
- Honor Roll throughout all high school
- Norm Davis Wrestling Scholarship recipient
- Pat Baxter Scholarship recipient
- Ranked #1 in graduating class
- Member of National Honor Society, 2017 – Present
- Leadership Class President, 2021
- Class Board President
- Captain of Wrestling, Cross Country, and Baseball Team
- Freshman and Senior Student of The Year Recipient

## SKILLS

- Exceptional mathematical ability
- Exemplifies high degree of honesty, loyalty, and integrity, with natural leadership abilities
- Demonstrates a high level of initiative and self-direction
- Strongly motivated, hardworking, and determined
- Familiarity with Google docs, sheets, and slides, as well as Microsoft excel, word, and PowerPoint.
- Great problem solving and critical thinking skills
- Proficient in C and C++

## REFERENCES

- Steve Thorpe (541-401-1154)
- Bradley Hartsook (541-990-0706)
- Steve Hill (541-259-4653)